

Appointment and declaration of scrutineer (MCC)

Councillor or Leadership team election

Election date

Before completing this form

1. A candidate can sign this original form by hand, or can sign by:
 - digitally pasting a copy of the candidate's signature into the form
 - signing a PDF on a tablet, smartphone or laptop using the 'draw' option (not a typed signature)
 - signing and scanning a hardcopy.
2. Scrutineers should make sure you have read the Scrutineer handbook on the VEC website at vec.vic.gov.au/scrutineer-council-election. It includes further details about this form, and useful information on scrutineer activities and expected behaviours.
3. It is an offence under the *Local Government Act 2020 (Vic)* to make a statement that you know is false or misleading in any declaration or application in relation to an election under the *Local Government Act 2020 (Vic)*, the *Local Government (Electoral) Regulations 2020 (Vic)*, the *City of Melbourne Act 2001 (Vic)* and the *City of Melbourne (Electoral) Regulations 2022 (Vic)*. This includes spoken statements or statements in writing. For more information see section 293(1) of the *Local Government Act 2020 (Vic)*.

Candidate first and last name

Scrutineer first and last name

1 Appointment of a scrutineer

Candidate to complete. Please use BLOCK LETTERS.

I appoint of

to be a scrutineer at for the election on the above date.

Candidate signature

Date

2 Scrutineer declaration

Scrutineer to complete in the presence of an election official. Please use BLOCK LETTERS.

I , scrutineer for

at the election for the council ward named above, declare that:

1. I agree to be a scrutineer for the above candidate.
2. I am eligible to be a scrutineer under the *Local Government Act 2020 (Vic)* and the *Local Government (Electoral) Regulations 2020 (Vic)*.
I am aware that a person cannot be appointed as a scrutineer if they are:
 - a) a councillor of the council the candidate has nominated in
 - b) a candidate in this election or any other election for this council, held on the same day
 - c) an election official for the VEC.
3. I agree to obey all legal requirements in my capacity as a scrutineer.
4. I agree to follow all requirements set out in the *Conditions of entry for scrutineers*, outlined in the *Scrutineer handbook*.
5. I am aware it is an offence for a scrutineer to:
 - interfere with, or attempt to influence, any elector
 - communicate with any person except so far as is necessary for the role
 - handle any ballot papers.
6. I will not disclose any fact coming to my knowledge which I am required not to disclose according to the *Local Government Act 2020 (Vic)* and the *Local Government (Electoral) Regulations 2020 (Vic)*.
7. While performing the role as a properly appointed scrutineer I will not use any device to record or photograph:
 - a ballot paper
 - a declaration or form
 - any agent, appointee, contractor, or employee of the VEC (including election managers and election officials).
8. I am aware that failing to meet the conditions of this declaration may result in action taken against me, including (but not limited to) removal from the venue or prosecution.

Scrutineer signature

Date

Office use only

Declared before me at

Venue suburb or locality

in the State of Victoria on

Date

Name and signature

*Election official
witnessing
the declaration*